



Ready, Respectful, and Resilient.

Monday 2nd November 2020

Dear Parents/Carers,

I hope that you have all had a nice, restful half term and that the children are looking forward to getting back to school. I am sure you have seen or read the latest announcement from the Government regarding a national lockdown. At this stage, the guidance for schools has not changed and so we will re-open on Tuesday 3rd November 2020 using the staggered start and end times from last half term. Please rest assured that should the guidance change, I will be in contact with you as soon as possible. For now, we look forward to seeing you all on Tuesday.

As we are about to start a new half term, I would also like to take the opportunity to re-iterate some key information relating to school during this time. Please read these reminders carefully:

- Please drop-off and collect at your allocated times (Please see times at the foot of the letter).
- If you have children in different year groups who have different time slots, please drop-off and collect both/all your children at the earlier time slot.
- If you do have to drop-off and collect outside your times, please be mindful of social distancing as you approach and leave the school
- Please social distance and do not congregate or gather outside school or on the drive. We ask that once you have dropped off or collected your child that you leave the school premises promptly as we will be expecting the next group of parents to drop-off or collect.

- All children should arrive at school in full school uniform.
- On PE days, the children should arrive at school in their PE kit. As it is the Autumn term and they will stay in their PE kit all day, we advise that they arrive for PE in a t-shirt (with a jumper) and jogging bottoms/leggings and trainers.
- As for equipment, we ask that the children only bring the following items:
 - A coat
 - A change of clothes (for Early Years)
 - Packed lunch (if your child isn't having a school dinner)
 - Named water bottle that is full of water (which is also taken home every night and cleaned)
 - Book bag (to only be used for reading books and planners – when books are returned to school, they will be quarantined for 72 hours, then cleaned and made available to the children once more)

- No parent will be allowed on the school site without prior agreement with myself.
- If any parent is given permission to be on site, they must follow our hand hygiene and school hygiene rules at all times and wear a mask. All visits must be essential.
- If your child or anyone in the family develops Covid symptoms, we remind you that your child **MUST NOT** come to school.
- You must all self-isolate in-line with the current guidance and we advise that you book a test as soon as possible.
- If you are ever unsure what action to take, please call the office before bringing your child into school.

We really appreciate your support, as we all work together, to keep the school as safe as possible during this time.

I look forward to seeing you all this week.

Lee Christopher

Staggered start and end times

Class (Year Group)	Start time/ drop-off	Gate	Home time/ collection	Gate
Willow (Reception)	9:00-9:10am	Main gate	3:30pm	Main gate
Elm (Year 1)	9:00-9:10am	Side gate (near committee room)	3:30pm	Side gate (near committee room)
Birch (Year 2)	9:00-9:10am	Side gate (near committee room)	3:30pm	Side gate (near committee room)

Class (Year Group)	Start time/ drop-off	Gate	Home time/ collection	Gate
Maple (Year 3)	8:40-8:50am	Main gate	3:10-3:20pm	Main gate
Year 4	8:40-8:50am	Main gate	3:10-3:20pm	Main gate

Class (Year Group)	Start time/ drop-off	Gate	Home time/ collection	Gate
Beech (Year 5)	8:50-9:00am	Main gate	3:20-3:30pm	Main gate
Oak (Year 6)	8:50-9:00am	Main gate	3:20-3:30pm	Main gate