



Ready, Respectful, and Resilient.

Monday 20th July 2020

September 2020

Dear Parents/Carers,

Over the last few weeks, school has been working through the most up-to-date guidance from both the Government and the Local Authority to plan for the new academic year. We have also been promised further information in August (when the school is closed). This means that we do not know all the details for re-opening and so at present do not have all the answers. Furthermore, I must take this opportunity to stress that the plan outlined below is in-line with the current guidance and so is subject to change. Should anything change between now and September, I will let you know as soon as I can.

The exciting news is that, should guidance remain the same, school will be welcoming all children back to school from **Wednesday 2nd September 2020** on a full-time basis. The team and I are really looking forward to seeing all the children in September and having our full school community back.

This said, we will continue to operate under heightened safety guidelines. I have said before, and must re-iterate, that school can reduce the risk but not eliminate it. The steps outlined below will help us make school as safe as possible during this time. Your support with this is much appreciated as always.

Below you will find important information for your child with regard to September. Please read it carefully.

Will the school be staggering the start and end times in September?

Yes. As you are already aware, school has staggered start and end times from this September anyway. This said, in the current climate, we will need to tweak these ever so slightly to reduce the number of children arriving at and leaving school at the same time. As such, your arrival and collection times are as follows:

Willow (reception)	Please see separate letter to be sent by Mrs. Swinburne and Mrs. Lorimer
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Class (Year Group)	Start time/ drop-off	Gate	Home time/ collection	Gate
Elm (Year 1)	9:00-9:10am	Side gate (near committee room)	3:30pm	Side gate (near committee room)

Class (Year Group)	Start time/ drop-off	Gate	Home time/ collection	Gate
Birch (Year 2)	9:00-9:10am	Side gate (near committee room)	3:30pm	Side gate (near committee room)

Class (Year Group)	Start time/ drop-off	Gate	Home time/ collection	Gate
Maple (Year 3)	8:40-8:50am	Main gate (then enter class via office)	3:10-3:20pm	Main gate

Class (Year Group)	Start time/ drop-off	Gate	Home time/ collection	Gate
Year 4	8:40-8:50am	Main gate (then enter class via office)	3:10-3:20pm	Main gate

Class (Year Group)	Start time/ drop-off	Gate	Home time/ collection	Gate
Beech (Year 5)	8:50-9:00am	Main gate (walk straight up to class)	3:20-3:30pm	Main gate

Class (Year Group)	Start time/ drop-off	Gate	Home time/ collection	Gate
Oak (Year 6)	8:50-9:00am	Main gate (walk straight up to class)	3:20-3:30pm	Main gate

As a school, we completely understand that there may be occasions when you cannot arrive and collect during these windows. We ask that you try and work to these timings but if that is not possible, please ensure that your child is in school by 9:10am and collected by 3:30pm. If you do have to drop-off and collect outside your times, please be mindful of social distancing and keep 2m from other parents (there are green markings outside the gate that are 2m apart).

We also understand that many of you have children in different year groups who have different time slots. If this is the case, please drop-off and collect both/all your children at the earlier time slot.

We will also be implementing staggered breaks and lunchtimes to limit the number of children on the playground at one time.

What are the school doing about hand hygiene and cleaning?

As stressed in the guidance, there will still be an expectation for all children to continue to wash their hands more regularly during the autumn term. All children will wash their hands or use hand sanitiser as soon as they arrive at school and wash their hands regularly throughout the school day.

School are also increasing its cleaning hours to ensure that we can continue with our thorough cleaning of all spaces and equipment throughout the day and week.

What are school doing about lunches? Can I send my own packed lunch?

As school is preparing to welcome back all children in the Autumn term, we will start the year offering packed lunches. Once we have seen that our plans and arrangements are sustainable, we will reintroduce hot lunches. We aim to do this before the end of September.

If your child is in Reception, Year 1 or Year 2, school will provide a packed lunch (in-line with Universal Free School Meals entitlement). You will need to let the office know if you want a school packed lunch.

If your child is in Years 3, 4, 5 or 6, you can pay for your child to receive a school packed lunch via your Squid account (as usual).

If you would prefer to send your child with their own packed lunch this is also fine. Please note: we are a nut free school and so cannot allow any packed lunches to include items containing nuts or containing nut traces.

Will my child need to be in school uniform? What equipment can they bring from home?

From Wednesday 2nd September, all children should arrive at school in full school uniform. The guidance indicates that the uniform does not need to be cleaned every day but must be cleaned regularly.

We also ask that on PE days, that the children arrive at school in their PE kit. As it is the Autumn term and they will stay in their PE kit all day, we advise that they arrive for PE in a t-shirt (with a jumper) and jogging bottoms/leggings and trainers. The children will be told early next term which days they have PE.

As for equipment, we ask that children only bring the following to school with them:

- A coat
- A change of clothes (for Early Years)
- Packed lunch (if you want to provide your own)
- Water bottle that is full of water and has your child's full name on (which is also taken home every night and cleaned)

As for pencils and school equipment, we will provide all children with the equipment they need in school.

Will I be allowed on site?

As a school, we must limit the number of people on site. As such, no parent will be allowed on the school site without prior agreement with myself. If any parent is given permission to be on site, they must follow our hand hygiene and school hygiene rules at all times. All visits must be essential.

Do I have to send my child to school?

I completely understand that some of you may be anxious about sending your child back to school, but the Government have announced that all children must be back in school from September. The Government has also stated that from September fines for unauthorised school absence will return. This means that we are required to resume attendance reporting and you will need a valid reason for keeping your child off school.

What if my child shows symptoms?

In short, if your child, or anyone in the household, develops symptoms they must not come to school and we are to advise you to book a test as soon as possible.

If your child develops symptoms at school, we will call you to collect your child as soon as possible and advise you to book a test.

As this is an everchanging piece of guidance, I will update you in late August with the full and most up-to-date information ahead of the new term.

I appreciate that this is a lot of information and you may still have questions of your own. If so, please do not hesitate to contact me (head@lambley.notts.sch.uk)

Stay safe and have a wonderful summer,

Lee Christopher